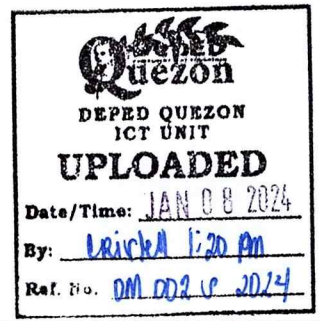




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



OFFICE MEMORANDUM
 OM No. 002, s. 2024

08 January 2024

ADDENDUM/CORRIGENDUM TO OM 108, S. 2023 PERFORMANCE MANAGEMENT (PM) ACTIVITIES AND MONITORING OF CORRESPONDING PM DOCUMENTS

To : Assistant Schools Division Superintendents
 Division Chiefs
 Section and Unit Heads
 All others concerned

In line with *OM 108, S. 2023 PERFORMANCE MANAGEMENT (PM) ACTIVITIES AND MONITORING OF CORRESPONDING PM DOCUMENTS*, please be informed of the changes in the timeline of submission. Instead of January 1-12, 2024, the validation of MOVs and calibration of OPCR/IPCRF will be scheduled on **January 15-17, 2024**, while the submission of the approved IPCRF/OPCRF shall be on **January 22, 2024**.

Moreover, please find the following Division personnel involved in the Validation of MOVs.

Division/Section	Select PMT Team Members
CID	OIC – ASDS Edward D. Garcia Chief Lorena S. Walangsumbat
SGOD	ASDS Herbert D. Perez SGOD Chief Elizabeth M. De Villa EPS Raul R. Agaran DPO Marbin Jeramil D. Fragata
OSDS – Cluster 1 (Accounting, Procurement, GSS,) Cash,	ASDS Gregorio T. Mueco Budget Officer Catherine A. Pureza HR Wennie O. Gaela Records Officer Shereilyn Pardilla
OSDS – Cluster 2 (Legal, ICT, Budget, HR, Records)	ASDS Gregorio T. Mueco AO V Maria Dolores D. Atienza Procurement Officer Hilariona E. Coronado Cashier Shiela E. Javen

Strict compliance with this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-010-005



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